

RTI PROACTIVE PUBLICATION WORKSHOP REPORT



TAFEA PROVINCE, 16TH & 17TH AUGUST 2022



Prepared by
RIGHT TO INFORMATION UNIT

Workshop facilitated by
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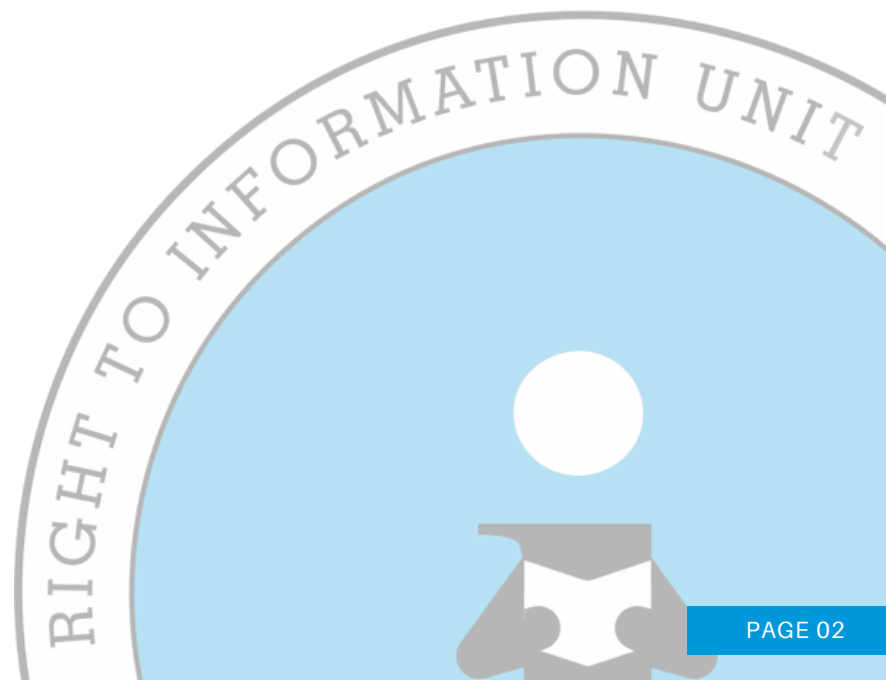
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WORKSHOP



INTRODUCTION

RTI Workshop inside Tafea Provincial Government Council Chamber



The RTI Unit invited Officers from all Government agencies established in Tafea Province to attend a two day Workshop. This workshop is the first workshop to be conducted in the outer provinces in Vanuatu in 2022.

Government agencies in Tanna responded positively in this training and attendance was successful. The number of participants for the workshop was 13.

The facilitation team consisted of:

- Mr. Harold Obed, Manager, RTI Unit
- Mr. Kevin Henry, RTI Unit
- Mrs. June Naviti, RTI Unit

The workshop was supported by the Right to Information Unit.



Objectives of Workshop

The objectives of the training is to ensure that by the end of this training:

- Participants will have some knowledge of the purposes and benefits of the RTI Law, its context internationally, and processes for dealing with requests as prescribed by the RTI Law,
- Participants will understand what is records management and the importance of records management in the implementation of RTI
- Participants will understand what is proactive publication and the requirements of the RTI Law to proactively publish information about their agencies.
- Participants will be able to produce short videos of their activities and design posters, brochures and banners of their events.
- Participants to be able to pass on information about RTI to their agencies and to communities in Tafea Province.

THE WORKSHOP

RTI Unit was officially welcomed to Tafea Province by Tafea Provincial Government Council representative. The workshop was officially opened by the Manager of the Right to Information Unit, Mr Harold Obed. Mr Obed stressed RTI is the engine of democracy in Vanuatu. Mr Obed also raised importance of proactively publishing information about our respective agencies. He wished all participants a successful workshop and hoped that participants will learn a lot from the two days workshop to help them in proactively publishing information and better managing their records in Tafea Province.

Day one started off with introductions from each participant stating their names and place of employments. June Naviti gave a brief overview and scope of the RTI Law. Participants learnt what types of people can make an application to request information and the types of information in government. June Naviti also gave a presentation on records and information management and its importance in relation to RTI implementation. Participants actively participated by asking questions and discussions were done on RTI.

Kevin Henry presented Part 2 of the RTI legislation on Proactive Publication. There are 15 categories of information that is required by the RTI law to be published by public agencies and relevant private entities.

Kevin introduced the video maker tool "Kine master" to all participants. All participants downloaded the tool "Kine master" to their smart devices. Kevin illustrated how to edit a short video using kine master. Participants went to groups of two and produced short video's of services provided by their specific agencies. Day one ended with all participants viewing their short videos and commenting on how to improve their video production skills. The video editing session attracted participants to join in the day two session.

Day two the participants refreshed their knowledge of using kine master and producing short videos. Participants produced short videos of their services again . Before lunch time participants presented their short videos for everyone to view. The short video's improved very much from Day one.

At the end of Day two Kevin introduced the designing tool "Canva" to all participants. During the session a facebook page for Tafea provincial Government Council was created to published their activities and promote Tafea Province. (<https://www.facebook.com/TAFEA-Provincial-Government-100160472824445>)

Kevin demonstrated how to use the tool by designing a cover photo for the Tafea Provincial Government Council facebook page. Participants who downloaded the app to their smart devices were able to create posters relating to upcoming events in Tafea Province. Participants were encouraged to fill in the online assessment forms for proactive publication and records management.

RTI Unit will continue to provide monitoring and advice to all participants through zoom sessions in the coming months.



PARTICIPANTS

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ANNEX 2

WORKSHOP BUDGET

Item	Description	Quantity	Person(s)	Subtotal	Total
Flight	TAN-VLI-TAN	3	3	14,775	88,650
DSA Harold Obed	10 Nights x 1	10	1	5,000	50,000
DSA June Naviti	10 Nights x 1	10	1	5,000	50,000
DSA Kevin Henry	10 Nights x 1	10	1	5,000	50,000
Accommodation	3 Persons x 10 Nights	10	3	5,000	150,000
Communications		1	3	3,000	9,000
Freight		1	1	15,000	15,000
Transportation		1	1	100,000	100,000
Venue & Catering	TAFEA HQ Conference Room	1	1	50,000	50,000
Subtotal				202,775	
Total					562,650