

RTI PROACTIVE PUBLICATION WORKSHOP REPORT



SANMA PROVINCE, 1ST & 2ND SEPTEMBER 2022



Prepared by
RIGHT TO INFORMATION UNIT

Workshop facilitated by
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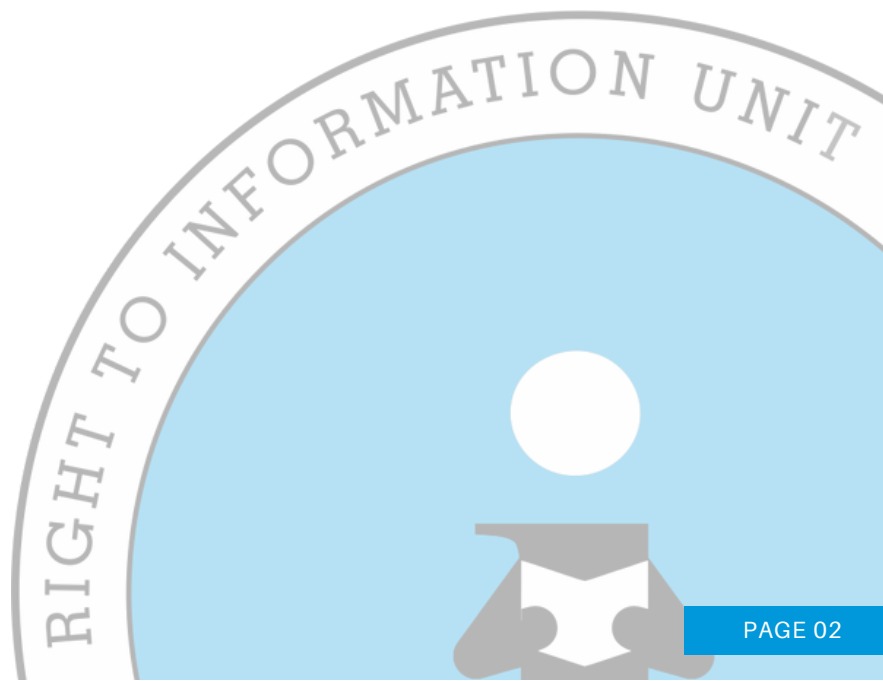
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INTRODUCTION

RTI Workshop inside Sanma Provincial Government Council Chamber



The RTI Unit invited Officers from all Government agencies established in Sanma Province to attend a two day Workshop. This workshop is the second workshop to be conducted in the outer provinces in Vanuatu.

Government agencies in Santo responded positively in this training and attendance was successful. The number of participants for the workshop was 24.

The facilitation team consisted of:

- Mr. Harold Obed, Manager, RTI Unit
- Mr. Kevin Henry, RTI Unit
- Mrs. June Naviti, RTI Unit

The workshop was supported by the Right to Information Unit.



Objectives of Workshop

The objectives of the training is to ensure that by the end of this training:

- Participants will have some knowledge of the purposes and benefits of the RTI Law, its context internationally, and processes for dealing with requests as prescribed by the RTI Law,
- Participants will understand what is records management and the importance of records management in the implementation of RTI
- Participants will understand what is proactive publication and the requirements of the RTI Law to proactively publish information about their agencies.
- Participants will be able to produce short videos of their activities and design posters, brochures and banners of their events.
- Participants to be able to pass on information about RTI to their agencies and to communities in Sanma Province.

THE WORKSHOP

The workshop was officially opened by the Manager of the Right to Information Unit, Mr Harold Obed. Mr Obed stressed RTI is the engine of democracy in Vanuatu. Mr Obed also raised importance of proactively publishing information about our respective agencies. He wished all participants a successful workshop and hoped that participants will learn a lot from the two days workshop to help them in proactively publishing information and better managing their records in Sanma Province.

Day one started off with introductions from each participant stating their names and place of employments. June Naviti gave a brief overview and scope of the RTI Law. Participants learnt what types of people can make an application to request information and the types of information in government. June Naviti also gave a presentation on records and information management and its importance in relation to RTI implementation.

Kevin Henry presented Part 2 of the RTI legislation on Proactive Publication. There are 15 categories of information that is required by the RTI law to be published by public agencies and relevant private entities.

Kevin introduced the video maker tool "Kine master" to all participants. All participants downloaded the tool "Kine master" to their smart devices. Kevin illustrated how to edit a short video using kine master. Participants went to groups of two and produced short video's of services provided by their specific agencies. Day one ended with all participants viewing their short videos and commenting on how to improve their video production skills.

Day two the participants refreshed their knowledge of using kine master and producing short videos. Participants produced short videos of different topics relating to Non-Communicable Diseases (NCD). Before lunch time participants presented their short videos on NCD for everyone to view. The short video's improved very much from Day one.

At the end of Day two Kevin introduced the designing tool "Canva" to all participants. A poster of the upcoming Sanma Province Day was created so participants know how to use the tool. Participants who downloaded the app to their smart devices were able to create posters relating to upcoming events in Sanma Province.

Participants were encouraged to fill in the online assessment forms for proactive publication and records management.

RTI Unit will continue to provide monitoring and advice to all participants through zoom sessions in the coming months.



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ANNEX 2

WORKSHOP BUDGET

Item	Description	Quantity	Person(s)	Subtotal	Total
Flight	VLI-SAN-VLI	3	3	16,730	100,380
DSA Harold Obed	5 Nights x 1	5	1	5,000	25,000
DSA June Naviti	5 Nights x 1	5	1	5,000	25,000
DSA Kevin Henry	5 Nights x 1	5	1	5,000	25,000
Accommodation	3 Persons x 5 Nights	5	3	5,000	75,000
Communications		1	3	2,000	6,000
Freight		1	1	15,000	15,000
Transportation		1	1	50,000	50,000
Venue & Catering	SANMA HQ Conference Room	1	1	50,000	50,000
Subtotal				153,730	
Total					371,380